

Lake Country Nordic Ski Club

Bylaws

Article I

Name

Section 1. The name of this organization shall be Lake Country Nordic Ski Club.

Article II

Mission

Section 1. The mission of this organization shall be to promote the sport of cross-country Nordic skiing in Cass County through the grooming, maintenance, stewardship, and development of trail areas; promote leadership, camaraderie, and goodwill among sports enthusiasts; and sponsor and co-sponsor ski-related events and activities.

Section 2. This club shall be a not-for-profit organization operating within the limits of IRS 501(c)(3) status.

Article III

Membership

Section 1. Any interested person who pays dues may belong to the Lake Country Nordic Ski Club. Participation in trail maintenance, grooming, club management and committees is strongly encouraged!

Section 2. Types of Memberships are: Individual and Family (regardless of the number or names of the persons residing in that household.)

Section 3. The membership year will be July 1 through June 30.

Section 4. Initial and annual renewal dues will be \$30.00 for an individual and \$60.00 for a family. Hereafter, dues will be established each year at the annual meeting for the upcoming year.

Article IV

Meetings of Members

Section 1. Annual Meeting. The annual meeting of members shall be held in the spring of each year at such time and place as the Board shall designate. A membership list and current bylaws shall be included with the notice of, or made available at, the annual meeting.

Section 2. Regular Meetings. Regular meetings shall be held at least three times

during the months: September-April and will be set by the Board. One of the three meetings may be the annual meeting. Roberts Rules of Order will be used as a guide for meeting procedures.

Section 3. Special Meetings. Special meetings of members may be called at the President's discretion and shall be called by the President on the written request of five or more members. A special meeting must be held within 90 days after receipt of such request and notice of the meeting must contain a statement of the purpose. If the Board fails to call a meeting, a member may do so.

Section 4. Notice of any meeting shall be at least five and not more than 30 days prior to the meeting.

Section 5. Quorum. A quorum shall consist of the board members present with a minimum of 5. Attendance by electronic means is allowed.

Section 6. A member at least 16 years old is entitled to one vote with an individual membership or as a representative of one of two votes in a family membership.

Article V Board of Directors

Section 1. The governing body of the Club shall be the Board of Directors.

Section 2. The Board shall consist of all officers of the organization and 3 directors elected at large.

Section 3. Duties of the Board of Directors. The Board shall conduct the day-to-day business of the Club, shall have authority to expend or commit Club funds, and shall appoint all standing or special committees.

Section 4. Regular Board Meetings. Regular meetings of the Board of Directors shall be held bi-monthly from September to April. Board may designate a meeting date. Board meetings are open to all members; however, following discussion of Club business, only Board members may vote. If the date, time and place of the next Board meeting are announced at a previous Board meeting, no other notice is required.

Section 5. Any director may call a meeting on five days' notice. The purpose of the meeting shall be stated in the notice.

Section 6. Election, Term of Office, and Qualifications. At each annual meeting, election. President, Secretary and two Directors-at-large will be elected in years ending in an even number and the Vice President, Treasurer, and one Director-at-large in years ending in an odd number. Term of office shall be two years. All members of the Board must be members of the Club. A person must be 18 years of

age to be an Officer or Director.

Section 7. Vacancies. A vacancy in any position may be filled for the unexpired portion of the term by the Board of Directors.

Section 8. Resignations. An officer or director may resign by giving written notice to the Board.

Section 9. Nominations. The Board shall nominate a single slate of officers and directors to present at the annual meeting. Additional nominations for each position may be made from the floor.

Section 10. Quorum. A quorum may be no less than one-third of Board members, including at least one officer. Attendance by electronic means is allowed.

Article VI Officers

Section 1. The officers shall be the President, Vice President, Secretary, and Treasurer.

Section 2. President. The President shall be the chief executive officer of this organization. The President shall preside at meetings of the members and directors and shall execute and deliver any legal deeds or instruments pertaining to the business of the organization.

Section 3. Vice President. The Vice President shall serve as President in the President's absence and will have other specific duties as directed by the Board.

Section 4. Secretary. The Secretary shall record proceedings of meetings of the members and directors. The Secretary shall give proper notice of meetings of members and directors, and in general, shall perform all duties usually related to the office of secretary. Additional duties are to receive applications and payments for membership, and to maintain a current list of members and their contact information.

Section 5. Treasurer. The Treasurer shall have custody of all funds and assets of this organization. The Treasurer shall provide and maintain records of all assets and liabilities of this organization and shall make a financial report at each Board meeting and the Annual Meeting.

Article VII Conflicts of Interest

Section 1. Club leadership (officers and those making any decisions on expenditures) must avoid actual or potential/perceived conflicts of interest when conducting club business and managing GIA funds. Club leadership with an actual or

potential/perceived conflict must disclose it to the club's officers, ensure the disclosure is recorded in meeting minutes and abstain from related decisions. Failure to do so may result in disciplinary action or affect the club's eligibility for reimbursements and future grant funding.

Article VIII Fiscal Year

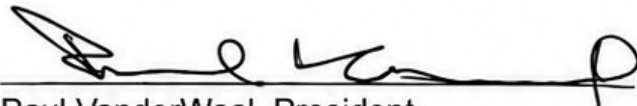
Section 1. The fiscal year of the organization shall be July 1 through June 30 of the following year.

Article IX Committees

Section 1. The Trail Committee is a permanent committee. Other committees may be formed as necessary.

Article X Amendments to Bylaws

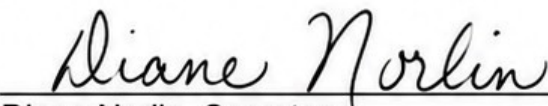
Section 1. These bylaws must be reviewed annually and may be amended by a majority of those members present at the Annual Meeting.



Paul VanderWaal, President

9/3/2026

Date



Diane Norlin, Secretary

9/3/2026

Date

By-laws amended on March 5, 2014
By-laws amended on March 22, 2015
By-laws amended on September 18, 2019
By-laws amended on March 1, 2026
By-laws amended on September 3, 2026